



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

www.abschools.org

Acton-Boxborough Regional School Committee Meeting

January 18, 2024 at 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

1. **CALL TO ORDER (7:00)**
2. **CHAIRPERSON'S WELCOME - Rebecca Wilson**
 - a. Public Participation
 - b. Superintendent's Update - *Peter Light*
3. **ONGOING BUSINESS (7:30)**
 - a. School Committee Communication Goal Update - *Rebecca Wilson*
 - b. Superintendent's Preliminary FY25 [Budget Presentation](#) - *Peter Light*
 1. Superintendent's Preliminary Budget (*Addendum*)
 - 1.1 Proposed Staffing (new positions, reductions, initiatives)
 - 1.2 Preliminary Projection of Assessments and Reserves
 2. Public Participation on Budget Presentation #1 (10 minutes maximum)
 - c. [School Resource Officer Program](#) - **VOTE** - *Rebecca Wilson*
 - d. [FY25 School Calendar](#) - Second Read - **VOTE** - *Peter Light*
 - e. Subcommittee and Member Reports
 - i. Budget Subcommittee - *Rebecca Wilson, Jan. 8*
 - ii. Acton Leadership Group - *Tori Campbell, Rebecca Wilson, Jan. 10*
 - iii. Capital Subcommittee - *Ben Bloomenthal, Jan. 17*
 - f. Consent Agenda/Action Items - **VOTE** - *Rebecca Wilson*
 - i. Approval of ABRSC Meeting Minutes of [12/7/23](#) and [1/4/24](#) (*Addendum*)
 - ii. Endorsement of [Community Preservation Fund](#) Open Space Reserve (\$51,270) and Community Preservation FY25 budgeted reserve (\$60,860) for Blanchard Playground Project
 - iii. [Friends of the Acton Libraries](#) \$20,000 donation to ABRSD Libraries
 - iv. [Danny's Place](#) \$5,000 grant to Community Education
 - v. [Cheer uniform \\$3,700 donation and baseball uniform \\$3248.75 donation](#) to Athletics
 - vi. [Special Olympics](#) \$1,000 donation to Athletics
 - g. Statement of Warrants and Recommendation to Approve [1-18-24](#) - **VOTE** - *Rebecca Wilson*
4. **ADJOURN (9:00)**

FYI -

Posted on January 12, 2024 at 3:00 p.m./ Reposted on January 16, 2024 at 4:15 p.m.

NEXT MEETING: February 1, 2024 at 7:00 p.m. in the Administration Building Auditorium

Next Community Coffee with Superintendent ABRSC Chair via zoom: January 30, 2024 at 7:00 p.m.

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	2.
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AGENDA ITEM TITLE	Chairperson's Welcome
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PRESENTER(S)	Rebecca Wilson
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SUMMARY OF TOPIC	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 min
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FOLLOW-UP	
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WELLNESS • EQUITY • ENGAGEMENT



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	2.a
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AGENDA ITEM TITLE	Public Participation
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PRESENTER(S)	Rebecca Wilson
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SUMMARY OF TOPIC	<p>Policy BEDH, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>
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<u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
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	If formal action is requested, is this item being presented:
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	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
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APPROX. AGENDA TIME	20 min.
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ATTACHMENTS	none
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	2.b
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AGENDA ITEM TITLE	Superintendent's Update
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PRESENTER(S)	Peter Light
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SUMMARY OF TOPIC	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
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	Request input and questions from the School Committee, but no vote is required
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	Request formal action with a specific vote:
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	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting OR
		with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
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ATTACHMENTS	Brought to meeting
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	3.a
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AGENDA ITEM TITLE	School Committee Communication Goal Update
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PRESENTER(S)	Rebecca Wilson
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SUMMARY OF TOPIC	The school committee set a communication goal for the 2023-24 school year. This is a standing agenda item for ongoing discussion of actions in support of the goal.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 mins.
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FOLLOW-UP	
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ATTACHMENTS	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	3.b
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AGENDA ITEM TITLE	Superintendent's Preliminary FY25 Budget Presentation
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PRESENTER(S)	Peter Light
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SUMMARY OF TOPIC	
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	15 mins.
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FOLLOW-UP	
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ATTACHMENTS	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	3.c
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AGENDA ITEM TITLE	School Resource Officer Program
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PRESENTER(S)	Peter Light
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SUMMARY OF TOPIC	
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote is required
X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
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X	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	To continue the School Resource Officer Program and to authorize the Superintendent of Schools to jointly develop a new Memorandum of Understanding with the Acton and Boxborough police departments based on the state-wide model memorandum and which incorporates recommendations from the District's School Resource Officer Subcommittee.
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APPROX AGENDA TIME	5 mins.
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FOLLOW-UP	
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ATTACHMENTS	Memo
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	3.d
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AGENDA ITEM TITLE	School Calendar 2024-2025
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PRESENTER(S)	Peter Light
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SUMMARY OF TOPIC	
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
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If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	1 mins.
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FOLLOW-UP	
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ATTACHMENTS	2024-2025 Academic Calendar
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	3.e
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AGENDA ITEM TITLE	Subcommittee and Members' Report
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PRESENTER(S)	School Committee Liaisons
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SUMMARY OF TOPIC	School Committee members provide the committee with updates from various subcommittees.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

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<input type="checkbox"/>	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	15 mins.
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FOLLOW-UP	
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ATTACHMENTS	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	3.f
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AGENDA ITEM TITLE	CONSENT AGENDA: Approval of Donations, Annual Authorization
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PRESENTER(S)	Chairperson
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SUMMARY OF TOPIC	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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X	Request formal action with a specific vote:
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If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	"Move that the ABRSC approve the consent agenda as proposed/amended."
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
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ATTACHMENTS	Minutes, Endorsement, Donations
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	3.g
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AGENDA ITEM TITLE	Statement of Warrants and Recommendation to Approve
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PRESENTER(S)	Chairperson
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SUMMARY OF TOPIC	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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SUGGESTED MOTION	See motion in memo in the packet from S. Matthews
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	2 min
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ATTACHMENTS	Summary memo from S. Matthews and posted folder of individual warrants.
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	1-18-24	AGENDA ITEM NUMBER	FYI
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AGENDA ITEM TITLE	For Your Information (FYI)
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PRESENTER(S)	The Chairperson and/or Superintendent may highlight individual items
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SUMMARY OF TOPIC	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.
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SUGGESTED MOTION	
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
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ATTACHMENTS	various
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